



## HOW TO REGISTER



Our fall sessions will run from September 4<sup>th</sup>, 2019 to October 4<sup>th</sup>, 2019. Registration for our fall programs will be available beginning at 12:00 noon on July 31, 2019. All of our registrations will be available on-line. To register please go to our website, [www.burlingtonskatingcentre.ca](http://www.burlingtonskatingcentre.ca) and follow the instructions below. If you already have a family account you may skip Step 1.

1. To begin, go to the log-in button in the top right hand corner (above the Skate Canada logo) to create your family account. Enter the parent (guardian) as the member and your skater(s) as participants. We recommend that you opt into our messages as the majority of our communication is done via email.
2. Once you have created your Family Account click on "registration" in the menu bar at the top of the page.  
You will be taken to the registration page.
3. There is a quick navigation panel on the left side of the screen that lists the programs by level.
4. When you are done choosing your programs, confirm and checkout.
5. All members must register and pay online. If you would like to pay by cash, cheque or debit you must complete your registration in the BSC office. Summer office hours are Monday to Friday from 9 am to 2 pm. The office is located at the Appleby Ice Centre just beside the entrance to Ice Pad #4.

***All registrations require the annual Skate Canada Membership and Safe Sport fees (Sep 1, 2019 - Aug 31, 2020). These fees will automatically be added to your invoice the first time you register during this time period.***

6. BSC reserves the right to make changes to the skating schedule. The cancellation and rescheduling of programs may be necessary due to low enrollment.
7. A \$25 service charge will be applied to all NSF cheques.
8. Please provide a valid email address in order for us to contact you with any program changes.
9. All participants are expected to provide their own equipment. Skates and a CSA approved hockey helmet are required for all of our recreational programs. A cage or facemask is required for Preschool and PreCanSkate. Helmets are required for beginner adults. Advanced adults and skaters who have completed CanSkate Stage 5 may choose to remove their helmets.

BSC Website - [www.burlingtonskatingcentre.ca](http://www.burlingtonskatingcentre.ca).

BSC office or voicemail - (905) 319-0866